

## EXHIBITOR APPOINTED CONTRACTOR REQUEST FORM

An Exhibitor Appointed Contractor (EAC) is a company (other than the official general contractor listed in the Exhibitor Service Manual) that provides a service (for example, display and installation/dismantling of a booth) at Exhibitor's request and needs access to Exhibitor's booth during the installation and/or dismantling period.

To be considered for approval, this request form and the EAC's Certificate of Liability Insurance must be received at the same time and prior to the deadline set forth above.

PERMISSION FOR AN EAC TO PERFORM ANY OF THE FOLLOWING EXCLUSIVE SERVICES WILL NOT BE GIVEN: booth cleaning, electrical, plumbing, telephone or network services, drayage, rigging, security, or catering.

Each EAC must abide by the Exhibition Rules, Regulations and Conditions as well as all regulations outlined in the Exhibitor Service Kit and any regulations of the Exhibition hall.

Exhibitor \_\_\_\_\_ Booth \_\_\_\_\_

Contact Name \_\_\_\_\_ Email \_\_\_\_\_

Exhibitor Appointed Contractor \_\_\_\_\_

Main Contact Name \_\_\_\_\_ Email \_\_\_\_\_

Onsite Contact Name \_\_\_\_\_ Onsite Contact Cell phone \_\_\_\_\_

*I certify on behalf of Exhibitor that I have authorized the EAC named above to service Exhibitor's exhibit at Deepwater Operations/Topsides Platforms, and Hulls Conference & Exhibition 2019. I further certify that Exhibitor has made the EAC aware of all rules and regulations applicable to Exhibitor for this Exhibition and Exhibitor assumes full responsibility for all acts or omissions of the EAC relating to the Exhibition or Exhibitor's participation in such Exhibition.*

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Exhibitor's Authorized Representative      Title      Date

EMAIL TO:  
Michael Donnell  
PennWell Corporation  
1421 South Sheridan Road  
Tulsa, OK 74112  
Email: [michaeld@pennwell.com](mailto:michaeld@pennwell.com)